



Orangeville & District Horticultural Society

Responsibilities of the PLANT SALE CHAIR(S) of the Orangeville & District Horticultural Society (ODHS)

To select the date for the upcoming year's Plant Sale and provide those details via a document to the Yearbook Editor by November in any given year.

To tend the Holding Garden and evaluate the plants in the Spring.

To communicate with the membership via the Newsletter, Website, General Meetings any plants that are still needed for the Plant Sale.

To sort with the Plant Sale Team and pot up all the plants that will be sold at the Plant Sale.

To determine prices for the plants.

Provide all details to Newsletter Editor to remind the membership of the upcoming sale, date and times.

To organize the volunteers and all items needed for the sale including tables, chairs, etc.

On the Day/Week of the Sale, have signage prepared for the sale, volunteers on site (as necessary), and a place to collect the money.

At the end of the sale, provide all collected money to the Treasurer.